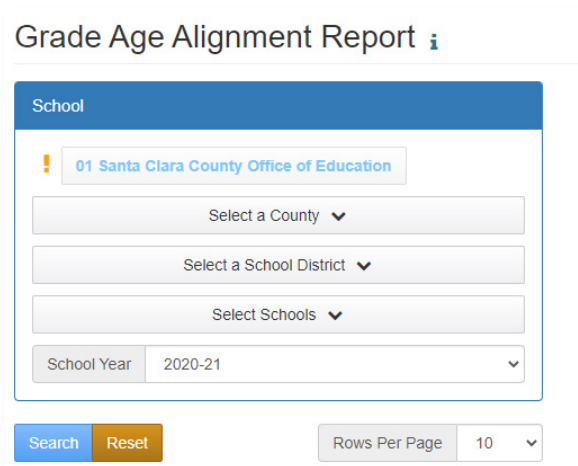# MSIN 6.0

Grade Age Alignment Report

Introduction

The purpose of the Grade Age Alignment Report is to detect potential errors in date-of-birth or grade of the child, and then make corrections to these data elements, if needed. The Grade Age Alignment Report is based on enrollment information from migratory children in the MSIN 6.0 database. The child's age is based on the date-of-birth (DOB) in their child record (Demographic tab). The child's grade comes from their enrollment line in the selected school year. Note that a child must have an enrollment line in the selected school year to appear in this report.

Running the report

The Grade Age Alignment Report is found in the Data Monitoring Reports section of the navigation menu. The search criteria in the Grade Age Alignment Report automatically defaults to the user's region. Next, the user may select the county, district, and school(s). The greater the number of schools selected, the longer it will take for the report to load. After selecting the levels and clicking "Search," results will display below the search options.

The first tab in the results, Table, shows a ladder chart with the grade levels across the top (ascending from right to left) and the age along the left side (ascending from the top down). Each cell with a number is a clickable link that opens a list of children. The list of children contains their MSD number, which is a clickable link that opens their Child Record Modal. Within the child's record, adjustments can be made to their DOB (i.e., age), in the Demographic tab, and/or their grade, in the Enrollment Info tab. Note that the "Export" button will become active (appearing in the top right corner of the results Table) after the search results are retrieved. Results can be exported in Excel format.

Table Results

Age on 9/1/2020	P0	P1	P2	P3	P4	P5	P6	PK	K	01	02	03	04	05	06	07	08	09	10	11	12	AD	UG	NA	Invalid (Other)	Total For Age
0	4	2																								6
1		33	11																							44
2			2	68	30																					100
3				1	82	51																				134
4				1	130	13			34				1													179
5					1	6			240	4																251
6							6		215																	221
7				1					8	225	2															236
8										3	279	8														290
9											10	250	2													262

Light grey cells indicate good age-grade alignment, meaning that the child's grade is typical for their age. The dark grey cells are likely correct entries but should be verified for accuracy. Orange cells indicate children who probably have an incorrect grade or DOB; these records should be checked and corrected, if needed.

The second tab in the results, Individual Children, is a sortable list of the same children. Within this list, each child's MSD number is also a clickable link that opens their child record. Note that the "Export" button will become active (appearing in the top right corner of the results Table) after the search results are retrieved. Results can be exported in Excel format.

Additional Details

As mentioned at the beginning the Grade Age Alignment Report compares two data elements in each migratory child's record:

1) The child's **age** on 9/1 of the selected school year.

2) The child's **grade** in the selected school year.

The child must have an enrollment line in the selected school year to appear in this report. The report returns all the children based on the filters selected and the cells are color coded to indicate alignment. The report refreshes nightly.

As a reference, the California Department of Education provides guidance on when children typically begin school. This information can be found here: https://www.cde.ca.gov/ci/gs/em/kindergartenfaq.asp