

Migrant Re-interview Report 2023–24

California Department of Education Migrant Education Office

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Table of Contents

Executive Summary	3
Key Findings	3
Introduction	4
Methodology	5
Sampling Plan	5
Re-interview Instruments	6
Re-interview Training	7
Re-interview Data: Collection, Review, and Management	8
Results	11
Conclusion	12
Recommendations	12
Appendix A: Re-interview Instrument Excerpts	14
Family Re-interview Instrument for California 2017 COE, English	14
Self-Qualifier Re-interview Instrument for California 2017 COE, English	15
Family Re-interview Instrument for California 2024 COE, English	16
Self-Qualifier Re-interview Instrument for California 2024 COE, English	17
Appendix B: 2023–24 Re-interview Training Agendas	18
Statewide and Local Re-interviews: Purposes, Protocols, and Tools Training Agenda	18
Statewide and Local Re-interviews: Updated COE and Re-interview Questionnaires	20
Appendix C: Re-interview Data File Template	22
Identifying Information from the Label	22
Personal Information	22
Qualifying Worker	22
Qualifying Work	22
Child Move	22
Subsequent Move	23
Round-Trip Move	23
Appendix D: Re-interview Review Form	24

Executive Summary

For 2023–24, the Migrant Education Office of the California Department of Education contracted WestEd to develop and implement a process to coordinate and conduct a prospective statewide re-interview of California’s migrant families. The purposes of a prospective statewide re-interview are to verify eligibility of children and youths for migrant education services and to identify a valid eligibility discrepancy rate for the state. Information collected from a prospective re-interview process is used as an early warning system for states to identify potential issues with the quality control of identification and recruitment of migratory children and youths.

This report summarizes the status of prospective statewide re-interview activities for program year 2023–24, which extended from September 1, 2023, through August 31, 2024. The structure of the report includes a methodology that describes the approved re-interview tasks (writing and implementing the sampling plan, providing a re-interview training to local Migrant Education Program staff, and managing and analyzing re-interview data); descriptive results of the prospective re-interviews (state response and discrepancy rates, including reasons for ineligibility decisions); and data interpretation and recommendations for future re-interview cycles.

Key Findings

- The state’s re-interview response rate was 100 percent for the 2023–24 re-interview cycle.
- The state’s discrepancy rate was zero (0.0) percent for the 2023–24 re-interview cycle.

Recommendations based on these key findings and on the re-interview process are provided in the Conclusion section of this report, beginning on page 12.

Introduction

The Migrant Education Program (MEP) is authorized under Part C of Title I of the Elementary and Secondary Education Act of 1965. The California MEP is administered by the California Department of Education (CDE) Migrant Education Office (MEO). The CDE provides subgrants to 20 local MEP offices that serve students in 47 of the state's 58 counties. Each year, per Title 34 *Code of Federal Regulations* 200.89 (b)(2), the CDE must validate current-year child eligibility determinations through a re-interview of a randomly selected sample of children previously identified as eligible to receive services from the MEP. Prior to the update effective September 1, 2020, the *Code of Federal Regulations* required statewide re-interviews to be completed by independent re-interviewers at least once every three years. The CDE MEO last conducted an independent re-interview for the 2018–19 program year.

For the 2023–24 re-interview cycle, the CDE MEO contracted WestEd to coordinate prospective statewide re-interviews of California's migrant families. The purposes of a prospective statewide re-interview are to verify eligibility of children and youths for migrant education services and to identify a valid eligibility discrepancy rate for the state. Information collected from a prospective re-interview process is used as an early warning system for states to identify potential issues with the quality control of the identification and recruitment (I&R) of migratory children and youths. The 2023–24 re-interviews were conducted in accordance with the US Department of Education's 2010 *Technical Assistance Guide on Re-interviewing*.¹

This report summarizes the prospective statewide re-interview activities for program year 2023–24, which extended from September 1, 2023, through August 31, 2024. The structure of the report includes a methodology that describes the approved re-interview tasks (implementing the sampling plan, providing re-interview training to local re-interview coordinators, and managing and analyzing re-interview data); descriptive results of the prospective statewide re-interview (state response and discrepancy rates, including reasons for ineligibility decisions); and data interpretation and recommendations for future re-interview cycles.

¹ US Department of Education. 2010. *Technical Assistance Guide on Re-interviewing*. Washington, DC: Author. <https://results-assets.s3.amazonaws.com/tools/mep-reinterviewing-guide-dec-10.pdf>

Methodology

Sampling Plan

WestEd conducted a simple random sample for the state, calculated using a 4 percent discrepancy rate with a 95 percent confidence level and a plus or minus (+/–) 5 percent margin of error. Aligning to the federal requirements, a sample of 59 children was drawn from across the state. To account for nonresponses, an oversample of an additional 59 children across the state was drawn, for a total sample draw of 118 child names.

To ensure the sample demonstrates rigor and is representative of the state’s population of children eligible to receive MEP services, the sampling universe included all children from the state’s database whose Certificate of Eligibility (COE) was signed between September 1, 2023, and August 31, 2024. Each child had an equal chance of being chosen. The sample included five draws, one each for quarters 1, 2, and 3, and two² for quarter 4.

On April 1, 2024, California adopted a new COE (CA 2024 COE) that aligned to the 2023 update to the national COE. Because the CA 2024 COE’s effective date fell part-way through the third quarter of the 2023–24 re-interview cycle, WestEd adjusted the duration of the cycle’s quarters 2 and 3³ so that re-interviews would be conducted for only one version of the state’s COEs during a particular quarter. During the 2023–24 re-interview cycle, the sample draws took place as follows:

- **Quarter 1 COEs:** In early December 2023, a sample of 18 student names and an oversample of 18 student names were drawn from COEs signed between September 1, 2023, and November 30, 2023.⁴

² There are two draws for quarter 4 COEs to ensure the entire year’s student population is included in the sample and to allow the state sufficient time to submit accurate data for the Consolidated State Performance Report. Having two draws allows for more time to conduct quarter 4 re-interviews. To illustrate, if quarter 4 followed the same pattern as the previous three quarters, the sample would be drawn once in early September, allowing only a few short weeks to conduct 14 re-interviews across the state.

³ In a typical re-interview cycle, quarter 2 runs from December 1 to February 28 and quarter 3 runs from March 1 to May 31. During the 2023–24 cycle, quarter 2 ran from December 1 to March 31 and quarter 3 ran from April 1 to May 31.

⁴ Each sample draw was weighted based on the prior year’s quarterly eligibility percentage. For example, in the 2022–23 program year, 31 percent of recruitments occurred during the period of September 1, 2022, to November 30, 2022. This percentage was used to determine what percentage of the overall sample was drawn for quarter 1 COEs from program year 2023–24 (31 percent of 59 is 18.3, rounded down to 18 student names and doubled for oversample to equal 36 student names).

- **Quarter 2 COEs:** In early April 2024, a sample of 16 student names and an oversample of 16 student names were drawn from COEs signed between December 1, 2023, and March 31, 2024.
- **Quarter 3 COEs:** In early June 2024, a sample of 11 student names and an oversample of 11 student names were drawn from COEs signed between April 1, 2024, and May 31, 2024.
- **Quarter 4 COEs:**
 - In early August 2024, a sample of 8 student names and an oversample of 8 student names were drawn from COEs signed between June 1, 2024, and July 31, 2024.
 - In early September 2024, a sample of 6 student names and an oversample of 6 student names were drawn from COEs signed between August 1, 2024, and August 31, 2024.

Re-interview Instruments

California uses four re-interview instruments: (1) family instrument, English; (2) family instrument, Spanish; (3) self-qualifier instrument, English; and (4) self-qualifier instrument, Spanish. The family instrument is used when re-interviewing a COE signer who is a parent, guardian, or spouse, and the self-qualifier instrument is used when re-interviewing a COE signer who qualified as the worker. The language of the instrument (English or Spanish) is determined by the preferred language of the family.

These instruments were first created to align with California's 2017 COE⁵ and were developed and tested in accordance with the US Department of Education's 2010 *Technical Assistance Guide on Re-interviewing*. These re-interview instruments were validated in a live pilot, occurring between September 2017 and January 2018, that approximated re-interview field conditions. California's re-interview instruments were updated and tested in early 2024 to align with the CA 2024 COE. These updated instruments were used for all COEs created on or after April 1, 2024.

Each instrument includes a gray-shaded column on the right-hand side for comparisons between the re-interview data and the COE. On each instrument, the specific section of the COE that corresponds to a re-interview question is listed next to the question. This transparent alignment between the COE and the instruments helps to ensure that the re-interviewer and the reviewer appropriately compare the re-interview data to the information recorded on the COE. Appendix A includes excerpts from the English

⁵ California's 2017 COE was developed to reflect the US Department of Education's eligibility guidelines as updated in March 2017.

versions of family and self-qualifier instruments that were used during the 2023–24 re-interview cycle (for the 2017 COE and CA 2024 COE).

Due to health restrictions and statewide and local orders because of the COVID-19 pandemic, re-interviews were conducted mostly remotely for the 2019–20 through 2022–23 re-interview cycles; an increasingly higher number of in-person re-interviews were conducted over the past two cycles. To accommodate remote re-interviews as well as distanced transferring of re-interview data (electronically), California implemented a fillable PDF version of each re-interview instrument during the 2019–20 re-interview cycle, which was employed in later re-interview cycles as well. These fillable re-interview instruments match the validated paper instruments described above exactly in structure and contents. These PDFs were stored and transferred in adherence with state and local guidelines for data security.

Re-interview Training

During the 2023–24 re-interview cycle, WestEd provided two trainings for representatives from all California MEP subgrantees. In December of 2023, representatives were invited to participate in an in-person re-interview training that spanned two days. The training addressed the following topics: (1) reviewing the process of statewide and local re-interviews, including subgrantee roles and responsibilities in each; (2) collecting unbiased data by completing the re-interview questionnaire thoroughly; (3) scheduling a re-interview appointment; (4) demonstrating cultural sensitivity throughout the re-interview process; (5) learning about the re-interview instruments and practicing using them within the re-interview protocol for interviewing families and self-qualifiers; (6) establishing a reliable re-interview review process for local re-interviews; (7) understanding the simple random sample used for re-interviews and when subgrantees may wish to sample beyond a simple random sample; and (8) using local data analysis and reflection tools and protocols.

In May of 2024, representatives were invited to participate in a half-day virtual training designed to support subgrantees to use the updated re-interview instruments. This training addressed the following topics: (1) updates to the CA 2024 COE; (2) updates to the re-interview questionnaires; (3) collecting unbiased data by completing the re-interview questionnaires thoroughly; and (4) using the updated questionnaires within the re-interview protocol for families and self-qualifiers. The training agendas for both trainings are included in appendix B.

Re-interview Data: Collection, Review, and Management

For each of the four re-interview quarters, WestEd drew a sample and disseminated packets⁶ to re-interview coordinators. The electronic packets were developed to support subgrantees to adhere to state and local health and safety guidance during the pandemic and continue to be used under strict data security protocols. Table 1 below shows the length of time re-interviewers conducted re-interviews in each quarter.

Table 1. Re-interviews Are Conducted Near the Time of the Sample Draw

<i>Quarter</i>	<i>Date range of COE signatures</i>	<i>Date of sample draw</i>	<i>Date range of re-interviews</i>
1	September 1 to November 30, 2023	December 5, 2023	December 11, 2023 to January 29, 2024
2	December 1, 2023, to March 31, 2024	April 2, 2024	April 4 to May 7, 2024
3	April 1 to May 31, 2024	June 4, 2024	June 14 to July 12, 2024
4	June 1 to July 31, 2024	August 6, 2024	August 9 to September 20, 2024
4	August 1 to August 31, 2024	September 3, 2024	September 6 to September 20, 2024

Electronic packets were returned to WestEd via a secure file system, Box, which meets California's requirements for data security when data is at rest and in transfer.

WestEd created two tools for data collection and management: a re-interview contact log and a re-interview data file, both in spreadsheet format. WestEd entered accurate and complete data into the re-interview contact log and the re-interview data file. WestEd updated the contact log after receiving re-interview packets from subgrantees, and the data file after the re-interview review process was complete.

⁶ The term *packet* refers to electronic re-interview packets. An electronic packet is a folder that includes four documents: a label document, which includes contact information for families (to facilitate making a re-interview appointment without opening the COE) and a table for capturing contact attempts; a COE; and both Spanish and English versions of the appropriate re-interview instrument.

Re-interview Contact Log

WestEd created and populated a contact log in a Microsoft Excel spreadsheet. The contact log included information on (1) family contact attempts, (2) re-interviewer name, (3) method of re-interview (in person or remotely), (4) any qualitative notes that could be used as lessons learned to improve the process, and (5) data related to tracking the submission and receipt of re-interview packets. The re-interview contact log served the dual purposes of capturing details of family contact attempts and re-interview outcomes as well as tracking physical and electronic packets through the re-interview and review process.

Re-interview Data File

WestEd created and populated a Microsoft Excel spreadsheet that included a column for each data point in each instrument as well as columns to capture specific differences between the re-interview and the COE. The re-interview data spreadsheet acted as an electronic record of each re-interview. The re-interview data file template is included in this report in appendix C.

Re-interview Review Process

The re-interview review process consisted of two tiers (Tier 1 and Tier 2), each with its own review team. The Tier 1 review team screened and reviewed every completed re-interview. Those re-interviews deemed “clean” (no eligibility concerns) by the Tier 1 review team were then logged and electronically filed. Any packet determined by the Tier 1 team to have potential eligibility issues was submitted to the Tier 2 review team. For each packet in question, two Tier 2 team members independently reviewed the packet. If they agreed on the recommendation, that recommendation was submitted to the CDE. If the Tier 2 reviewers did not agree after their independent reviews, they discussed the packet in an effort to come to a consensus; the consensus recommendation was then provided to the state. Each tier of review was documented, with rationales for ineligibility included, using a standardized form (included in appendix D).

Each packet that passed through Tier 2 and was found to have eligibility concerns was presented to the CDE with an eligibility recommendation. Those recommendations fell into one of two categories: (1) *ineligible* or (2) *important information on the COE not verified*. The CDE reviewed all eligibility recommendations and made initial eligibility determinations for each case. The initial eligibility determinations fall into three categories: both the recommendations mentioned above and a *maintain eligibility* category. Descriptions of all determinations and their outcome processes are captured on the following page. Note that all determinations and outcome processes are included below although not all were implemented this year. For example, there were no ineligibility determinations this year and no subgrantees submitted an appeal on an ineligibility determination.

- **maintain eligibility**—There were no eligibility concerns. Any differences between re-interview data and that recorded on the COE were minor and did not affect the child’s eligibility. In these cases, the state did not notify the subgrantee, and no action was required on the part of the subgrantee. The child continued to be eligible to receive MEP services. The re-interview outcome was *maintain eligibility*.
- **ineligible**—Based on information collected during the re-interview, the child did not appear to meet eligibility criteria and was deemed ineligible to receive MEP services. The state notified the subgrantee. The subgrantee had fifteen days to appeal the ineligibility decision through engaging in the statewide appeals process.
 - If no appeal was submitted or if the appeal was denied, the COE was marked ineligible in California’s Migrant Student Information Network (MSIN) and the child was no longer eligible to receive services. The re-interview outcome was *ineligible*.
 - If an appeal was submitted and accepted, the child maintained their eligibility to receive MEP services. The re-interview outcome was *maintain eligibility*.
- **important information on the COE not verified**—Based on information collected during the re-interview, the child appeared to meet eligibility criteria; however, there were substantive differences between the information collected during the re-interview and that recorded on the COE (for example, move dates off by weeks or months, different move-to or move-from cities). The state notified the subgrantee. The subgrantee had 15 days to send a recruiter—a different one than the original recruiter—to conduct a new recruitment interview.
 - If the child was determined to be eligible based on that recruitment interview, either the existing COE was validated and maintained or the current COE was marked ineligible as recorded and a new COE generated. The child continued to be eligible to receive services. The re-interview outcome was *maintain eligibility*.
 - If the child was not eligible based on that recruitment interview or the subgrantee did not conduct a second recruitment interview, the child was deemed ineligible. The COE was marked ineligible in MSIN, and the child was no longer eligible to receive services. The re-interview outcome was *ineligible*.

Results

Overall, re-interviewers conducted 59 valid re-interviews across the state, for a **100 percent response rate**. Twenty-six re-interviews were conducted in person, while 33 were conducted remotely.⁷ No re-interviews resulted in an ineligibility determination, for an **eligibility discrepancy rate of zero (0.0) percent** consistent with the discrepancy rate found in the prior, 2022–23 re-interview cycle.

One re-interview packet required Tier 2 review. Table 2 shows the reasons for the eligibility determination and the re-interview outcome identified by the Tier 2 team. For this re-interview, the outcome was *important information on the COE not verified as recorded*. Because the sampled child maintained eligibility to receive services after the re-interview, the re-interview did not contribute to the discrepancy rate. If a child's eligibility had been withdrawn as a result of the re-interview process, that re-interview would have contributed to the discrepancy rate.

Table 2. Eligibility Determinations and Outcomes, by COE

COE # and eligibility determination	Reason(s) for eligibility determination	Re-interview outcome and notes
DA19011 <i>Important information on the COE not verified as recorded</i>	<ul style="list-style-type: none">• Child's move date not verified.• Child's move cities/districts not verified.• Worker's move date not verified.• Worker's move cities/districts not verified.	<i>Maintain eligibility</i> —COE DA19011 was replaced by a new COE DA19480, based on verified dates and move information. As part of the state's review process, experienced I&R staff determined the difference in information collected during the re-interview and recorded on the COE was a result of lack of specificity during the initial interview, including a lack of probing questions once eligibility was determined.

⁷ The number of in-person re-interviews continues to increase after the end of the COVID-19 stay-at-home orders.

Conclusion

During the 2023–24 prospective statewide migrant re-interview cycle, 59 valid re-interviews were conducted, for a state response rate of 100 percent. Out of the 59 re-interviews, no children were determined to be ineligible to receive services, for a state eligibility discrepancy rate of zero (0.0) percent. This is the second year that the state experienced a zero percent discrepancy rate.

Like the cycles beginning with the 2017–18 cycle, the 2023–24 re-interview used Every Student Succeeds Act (ESSA) compliant re-interview instruments. These user-friendly instruments allowed for the collection and review of data more efficiently and with less human error than the re-interview instrument used in the years prior to 2017–18. The CDE’s re-interview instruments and the tools and processes used to review and track re-interview data allow for an accurate, thorough, consistent, and transparent re-interview process.

The following recommendations will enable the state to continue conducting a transparent, high-quality, valid, and reliable re-interview process.

Recommendations

Recommendation 1: Continue the rolling re-interview process

As in prior years, WestEd recommends that the state maintain a quarterly rolling re-interview process when conducting statewide re-interviews, whereby re-interviews are conducted throughout the year. A quarterly re-interview process minimizes errors because families are re-interviewed closer to the time of the original recruitment interview. The shorter time frame between recruitment and re-interview should also make families easier to locate for a re-interview, leading to higher response rates; it also may enable families to better recall details of qualifying moves, leading to the collection of more reliable data.

Recommendation 2: Continue standardized local re-interview processes

In the 2023–24 re-interview cycle, the discrepancy rate was zero (0.0) percent. Five years prior, the discrepancy rate was 10.2 percent. The CDE MEO and WestEd have been providing ongoing training and guidance to subgrantees to help support quality I&R practices, and subgrantees have adopted the statewide protocols and tools into their own ongoing re-interview processes. By employing a standardized process by which subgrantees conduct local re-interviews using the same re-interview protocol that is used in the statewide re-interview, both subgrantees and the CDE better understand subgrantee-specific trends, bright spots, and needs within local I&R processes.

Recommendation 3: Develop an electronic instrument platform to reduce the possibility of error

The ESSA-compliant instruments used in the 2023–24 statewide prospective re-interview cycle were designed to be as user-friendly as possible while collecting all data points necessary for reviewers to verify eligibility (or to highlight eligibility concerns or issues with COE quality). To reduce the possibility of human error in data collection, WestEd recommends transitioning to a smart electronic instrument that utilizes automatic fill, immediate comparison of items, and skip logic. Such a transition would decrease the potential for human error during data collection, tracking, and review. After transitioning to phone re-interviews during the pandemic, subgrantee re-interviewers used a fillable PDF of the instrument. This fillable PDF version of the instrument has some benefits of a smart electronic instrument (for example, it can be transferred electronically, and it can be auto-filled with data from earlier fields, as appropriate); overall, though, it is functionally the same as the paper form. At this point, the fillable PDF instrument does not have the capability of connecting with a database or source document that might allow for the prepopulation of COE data or an automatic comparison between re-interview data and the data recorded on the COE.

Recommendation 4: Provide ongoing support and feedback for local re-interviewers

During the past several re-interview cycles, subgrantee re-interviewers benefited from ongoing support and technical assistance throughout the re-interview process. WestEd established flexible resources through which subgrantees could receive support, including a call line, a dedicated email address, individual calls and virtual meetings, and a technical assistance session on reviews for all interested subgrantees. The combination of these efforts improved the quality of the data collected and, thus, the fidelity of the re-interview process. WestEd recommends that future re-interview cycles also provide ongoing support and technical assistance opportunities for local re-interviewers, whether coordinated by WestEd or through local MEP offices.

Recommendation 5: Continue in-person annual re-interview training

The annual re-interview training for the 2023–24 re-interview cycle was held in-person for the second year in a row after two years of remote training due to state health orders and recommendations. The training for the cycle currently in process (2024–25) was also held in person in December 2024. The nature of the training continues to be more effective in person. When in person, participants can practice the instrument face-to-face with one another and get immediate feedback from a facilitator who is circulating throughout the room. On the virtual platform, while facilitators observed breakout rooms, it was not feasible to give the same level of feedback as occurs in an in-person training. Conducting the annual training in person may reduce the amount of technical assistance needed throughout the cycle, since participants are provided more feedback on their practice during in-person sessions.

Appendix A: Re-interview Instrument Excerpts

Family Re-interview Instrument for California 2017 COE, English

Date of Re-Interview: _____

Start Time of Re-Interview: _____

Name of Re-Interviewer: _____

Re-interview conducted: ☐ In-person ☐ Phone

Introduction

After greeting the re-interviewee, please say: Thank you for your participation in this re-interview. As you might recall, the person who conducted the initial interview of your child(ren) who is/are in the Migrant Education Program, mentioned that there may be a follow-up interview. That follow-up interview is the one we are about to begin now. This re-interview serves to confirm the information originally collected to establish the eligibility of your child(ren) in the Program.

Directions are in italics. To complete this form:	
= write <input type="checkbox"/> = check [] = complete without asking	
Re-Interview Questions: Personal Information	<i>Do not complete this column until instructed to in #10.</i>
<p>1. What is your full name? (IX)</p> <p></p> <p>What is your relationship to []? (IX) <small>sampled child name</small> </p> <p><input type="checkbox"/> Parent (Father/Mother)</p> <p><input type="checkbox"/> Guardian</p> <p><input type="checkbox"/> Spouse</p> <p><input type="checkbox"/> Other (explain):</p> <p>The Roman numeral in parentheses refers to section IX of the COE. This is the section of the COE the re-interview and reviewers should compare with the data collected in this question in the re-interview.</p>	<p>Focus on the fields where you entered information on the left. Use the labels in parentheses next to each field to identify the corresponding COE items for comparison.</p> <p>Do the fields match the corresponding COE items?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>If No, COE shows:</i></p> <p>Explain the reason(s) for the difference(s):</p>

Self-Qualifier Re-interview Instrument for California 2017 COE, English

SELF-QUALIFIER

Date of Re-Interview: _____

Start Time of Re-Interview: _____

Name of Re-Interviewer: _____

Re-interview conducted: ☐ In-person ☐ Phone

Introduction

After greeting the re-interviewee, please say: Thank you for your participation in this re-interview. As you might recall, the person who conducted the initial interview for your participation in the Migrant Education Program, mentioned that there may be a follow-up interview. That follow-up interview is the one we are about to begin now. This re-interview serves to confirm the information originally collected to establish your eligibility in the Program.

Start of Re-Interview

<p>Directions are in italics. To complete this form:</p> <p> = write <input type="checkbox"/> = check [] = complete without asking</p>	
<p>Personal Information</p>	<p>Re-Interview Questions: Personal Information</p>
	<p>Do not complete this column until instructed to in #6.</p>
<p>1. We are conducting this re-interview for [] <i>sampled child name</i></p> <p>What is your full name? (VI - names) </p> <p>What is your birth date? (VI- birthdate) </p> <p>When you were initially interviewed on [] <i>MEP date on label</i>, had you graduated from high school or the equivalent in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No (VII - grade)</p> <p><i>If yes:</i> When did you graduate from high school or the equivalent in the United States? _____</p>	<p>Focus on the fields where you entered information on the left. Use the labels in parentheses next to each field to identify the corresponding COE items for comparison.</p> <p>Do the fields match the corresponding COE items? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>If No, COE shows:</i></p> <p>Explain the reason(s) for the difference(s):</p>

Family Re-interview Instrument for California 2024 COE, English

Date of Re-Interview: _____

Start Time of Re-Interview: _____

Name of Re-Interviewer: _____

Re-Interview Conducted: ☐ In-person ☐ Phone

Introduction

After greeting the person being interviewed, please say: Thank you for your participation in this re-interview. As you might recall, the person who conducted the initial interview for your child(ren)'s participation in the Migrant Education Program mentioned that there may be a second interview. That second interview is the one we are about to begin now and serves to confirm the information originally collected to establish your child(ren)'s eligibility in the Migrant Education Program.

Directions are in italics. To complete this form:	
<p> = write <input type="checkbox"/> = check [] = complete without asking</p>	
Re-Interview Questions: Personal Information	Do not complete this column until instructed to in question #10.
<p>1. What is your full name? (VII)</p> <p> _____</p> <p>What is your relationship to []? (VII)</p> <p> _____</p> <p style="text-align: center;"><small>sampled child name</small></p> <p style="text-align: center;">↑</p> <p>The Roman numeral in parentheses refers to the section of the COE the re-interviewer and reviewers should compare with the data collected in this question of the interview.</p>	<p>Focus on the fields where you entered information on the left. Use the labels in parentheses next to each field to identify the corresponding COE items for comparison.</p> <p>Do the fields match the corresponding COE items?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, COE shows:</p> <p>_____</p> <p>Explain the reason(s) for the difference(s):</p> <p>_____</p>

Personal Information

Self-Qualifier Re-interview Instrument for California 2024 COE, English

SELF-QUALIFIER

Date of Re-Interview:

Start Time of Re-Interview:




Name of Re-Interviewer:

Re-Interview Conducted: ☐ In-person ☐ Phone

Introduction

After greeting the person being interviewed, please say: Thank you for your participation in this re-interview. As you might recall, the person who conducted the initial interview for your participation in the Migrant Education Program mentioned that there may be a second interview. That second interview is the one we are about to begin now and serves to confirm the information originally collected to establish your eligibility in the Migrant Education Program.

Start of Re-Interview

Directions are in italics. To complete this form:	
<p> = write <input type="checkbox"/> = check <input type="text"/> = complete without asking</p>	
Re-Interview Questions: Personal Information	Do not complete this column until instructed to in question #6.
<p>1. We are conducting this re-interview for <input type="text"/>. <i>sampled child name</i></p> <p>What is your full name? (IV - Names)  <input type="text"/></p> <p>What is your birth date? (IV - Birth Date)  <input type="text"/></p> <p>When you were initially interviewed or had you graduated from high school or the equivalent in the United States?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No (V - Grade)</p> <p>If yes: When did you graduate from high school or the equivalent in the United States? <input type="text"/></p>	<p>Focus on the fields where you entered information on the left. Use the labels in parentheses next to each field to identify the corresponding COE items for comparison.</p> <p>Do the fields match the corresponding COE items? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, COE shows: <input type="text"/></p> <p>Explain the reason(s) for the difference(s): <input type="text"/></p>

Appendix B: 2023–24 Re-interview Training Agendas

Statewide and Local Re-interviews: Purposes, Protocols, and Tools Training Agenda

Day 1 Agenda: Wednesday, December 5, 8:00 a.m. to 5:00 p.m.

Topic	Learning Outcomes
Welcome and Introductions and Connection activity	<ul style="list-style-type: none">• Continue developing a collaborative support network.
Statewide and local re-interview overview	<ul style="list-style-type: none">• Understand the purpose for local re-interviews and statewide re-interviews.• Understand the difference between the statewide re-interviews and local re-interviews as part of local quality control.• Understand subgrantee roles in both the statewide and local re-interview.
Accurate data collection	<ul style="list-style-type: none">• Understand the importance of accurate data collection for the re-interview process.• Understand how to use probes to gather specific data.• Understand strategies to document collected data specifically and without bias.
Scheduling a re-interview appointment	<ul style="list-style-type: none">• Understand and apply techniques to successfully schedule an appointment with a family.
Re-interview tools overview: COE & re-interview questionnaires	<ul style="list-style-type: none">• Begin to become familiar with the family and out-of-school youth (OSY) re-interview questionnaires.
Lunch Break	Recharge and re-energize
Welcome and Introductions and Connection activity	<ul style="list-style-type: none">• Continue developing a collaborative support network.

Topic	Learning Outcomes
How cultural competency relates to successful re-interviews	<ul style="list-style-type: none"> • Demonstrate cultural sensitivity when engaging in the re-interview process.
Family questionnaire guided practice & partner practice	<ul style="list-style-type: none"> • Continue to develop familiarity with the family re-interview questionnaire, including use of the COE during re-interviews. • Apply knowledge of the family re-interview questionnaire. • Apply knowledge of using the COE during re-interviews.
Closing and Day 1 Survey	<ul style="list-style-type: none"> • Communicate learning and feedback to the facilitation team.
Optional Q&A	<ul style="list-style-type: none"> • Optional time to ask additional questions to the facilitators.

Day 2 Agenda: Thursday, December 6, 8:00 a.m. to 1:00 p.m.

Topic	Learning Outcomes
Recap of Day 1 and Q&A	<ul style="list-style-type: none"> • Answer remaining questions from the previous day.
Self-qualifier guided practice & partner practice	<ul style="list-style-type: none"> • Continue to develop familiarity with the self-qualifier re-interview questionnaire, including use of the COE during re-interviews. • Apply knowledge of the self-qualifier re-interview questionnaire. • Apply knowledge of using the COE during re-interviews.
Sampling and standardized review process	<ul style="list-style-type: none"> • Understand what a simple random sample is and when we go beyond a simple random sample. • Understand and apply a standardized review process to ensure valid and reliable re-interview results.

Topic	Learning Outcomes
Closing and Day 2 Survey	<ul style="list-style-type: none"> Communicate learning and feedback to the facilitation team.
Optional Q&A	<ul style="list-style-type: none"> Optional time to ask additional questions to the facilitators.

Statewide and Local Re-interviews: Updated COE and Re-interview Questionnaires

Agenda: Thursday, May 23, 9:00 a.m. to 1:00 p.m.

Topic	Learning Outcomes
Welcome and Introductions and Connection activity	<ul style="list-style-type: none"> Continue developing a collaborative support network.
Statewide and local re-interview overview	<ul style="list-style-type: none"> Continue to develop familiarity with the self-qualifier re-interview questionnaire, including use of the COE during re-interviews. Apply knowledge of the self-qualifier re-interview questionnaire. Apply knowledge of using the COE during re-interviews.
Re-interview tools overview: COE & re-interview questionnaires	<ul style="list-style-type: none"> Understand what a simple random sample is and when we go beyond a simple random sample. Understand and apply a standardized review process to ensure valid and reliable re-interview results.
Family questionnaire guided practice & partner practice	<ul style="list-style-type: none"> Continue to develop familiarity with the updated family re-interview questionnaire, including use of the COE during re-interviews. Apply knowledge of the family re-interview questionnaire. Apply knowledge of using the COE during re-interviews.

Self-qualifier guided practice & partner practice	<ul style="list-style-type: none"> • Continue to develop familiarity with the updated self-qualifier re-interview questionnaire, including use of the COE during re-interviews. • Apply knowledge of the self-qualifier re-interview questionnaire. • Apply knowledge of using the COE during re-interviews.
Wrap-up: participant survey and next steps	<ul style="list-style-type: none"> • Communicate learning and feedback to the facilitation team.

Appendix C: Re-interview Data File Template

Identifying Information from the Label

	A	B	C	D	E	F
2	Region	RID	COES_ID	COE_#	Recruiter	Recruit Date

Personal Information

	G	H	I	J	K	L	M
2	PI.1 Match?	RI_Signer_Name	COE_Signer_Name	RI_Signer_Relationship	COE_Signer_Relationship	COE_Signer?	Explanation for non-match

	N	O	P	Q	R	S	T	U
2	PI.2 Match?	RI_Child_Name	Child_Name	RI_DOB	COE_DOB	RI_Grade	COE_Grade	Explanation for non-match

Qualifying Worker

	W	X	Y	Z	AA	AB	AC	AD
2	MP Match?	RI_Worker_Move_Date	COE_Worker_Move_Date	W/in 3 yrs?	RI_Move_From	COE_Move_From	RI_Move_To	COE_Move_To

	AE	AF	AG	AH	AI	AJ	AK	AL	AM
2	RI_Worker_District_Move_From	COE_Worker_District_Move_From	RI_Worker_District_Move_To	COE_Worker_District_Move_To	RI_Worker	COE_Worker	RI_Worker_Relationship	COE_Worker_Relationship	Explanation for non-match

Qualifying Work

	AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX
2	WP1 Match?	RI_WorkObtained	COE_WorkObtained	Work w/in 60 days?	RI_Work_Type	COE_Work_Type	RI_Work_Obtained_1	COE_Work_Obtained_1	RI_WorkType_1	COE_WorkType_1	Explanation for non-match

Child Move

	AY	AZ	BA	BB	BC	BD	BE	BF
2	MP1 Match?	RI_Child_Move_date	COE_Child_Move_Date	RI_Child_With Join	COE_Child_With Join	RI_QAD	COE_QAD	Explanation for non-match

Subsequent Move

	BH	BI	BJ	BK	BL	BM	BN	BO
2	RI_Subsequent_Move_Date	COE_Worker_Move_Date	RI_Worker_Move_From	COE_Worker_Move_From	RI_Worker_Move_To	COE_Worker_Move_To	RI_Worker_District_Moved_From	COE_Worker_District_Move_From

	BP	BQ	BR	BS	BT	BU	BV
2	RI_Move_Type	COE_Move_Type	RI_Child_Move_Date	COE_Child_Move_Date	RI_QAD	COE_QAD	Explanation for non-match

Round-Trip Move

	BW	BX	BY	BZ	CA
2	RTM Match?	RI_Worker_Number_Of_Days_Away		RI_Child_Number_Of_Days_Away	Explanation for non-match

Appendix D: Re-interview Review Form

Data Accuracy Outcome: ☐ Data is accurate and thorough enough to review. ☐ Crucial pieces of data are missing.

Review Outcome	
<input type="checkbox"/> Child is eligible to continue to receive services.	
<input type="checkbox"/> Child is <u>ineligible</u> to receive services. <i>(Choose one or more reasons from the list below.)</i> <ul style="list-style-type: none"> <input type="checkbox"/> Child older than 22 at the time of recruitment. <input type="checkbox"/> Child not entitled to public education at the time of recruitment. <input type="checkbox"/> Child did not move in preceding 36 months. <input type="checkbox"/> Child's move not for economic necessity.¹ <input type="checkbox"/> Child did not move across district boundaries. <input type="checkbox"/> Child did not move with, to join, or to proceed worker. <input type="checkbox"/> Worker did not move in preceding 36 months. <input type="checkbox"/> Worker's move not for economic necessity. <input type="checkbox"/> Worker's move not across district boundaries. <input type="checkbox"/> Worker did not engage in qualifying work. <ul style="list-style-type: none"> <input type="checkbox"/> Work was not within 60 days. <input type="checkbox"/> Work was permanent. <input type="checkbox"/> Work was not in agriculture or fishing. <input type="checkbox"/> Worker did not seek qualifying work within 60 days. <input type="checkbox"/> Worker does not have a recent history of moves (if 4b was chosen). <input type="checkbox"/> Other (please describe) 	<input type="checkbox"/> Important information on the COE was <u>not verified</u>, even though child may be eligible <i>(Choose one or more reason from the list below.)</i> <ul style="list-style-type: none"> <input type="checkbox"/> Child's move date not verified. <input type="checkbox"/> Child's move cities/districts not verified. <input type="checkbox"/> Child's move type (e.g., to join/with) not verified. <input type="checkbox"/> Worker not verified. <input type="checkbox"/> Worker's move date not verified. <input type="checkbox"/> Worker's move reason not verified. <input type="checkbox"/> Worker's move cities/districts not verified. <input type="checkbox"/> Worker's qualifying work not verified. <ul style="list-style-type: none"> <input type="checkbox"/> Crop and/or task not verified. <input type="checkbox"/> Other (please describe)

Please provide any necessary comments. Continue on the back of this sheet if more room is necessary.

¹ This reason has been struck through because a child's economic necessity is assumed to be established by the worker's economic necessity. A child's economic necessity should not be considered separately from that of the worker.