

MENU FOLDER									
	Workbench	COE	Children	Child Reports	Data Monitoring Reports	SSDP Reports	Resources	Schools	System
Viewer	N/A	View	View	N/A	N/A	N/A	View	N/A	N/A
General User	N/A	View	<ul style="list-style-type: none"> View Enter & Edit Communication Events 	View all except Communication Events and INA/ILP reports	View all reports	N/A	View	View	N/A
Student Services	N/A	View	<ul style="list-style-type: none"> View Enter & Edit Communication Events Enter & Edit Services 	View all except Communication Events and INA/ILP reports	View all reports	N/A	View	View	View Services
INA/ILP	N/A	View	<ul style="list-style-type: none"> View Enter & Edit Communication Events Enter & Edit INA/ILPs 	View all except Communication Events and INA/ILP reports	View all reports	N/A	View	View	N/A
Recruiter	Manage owned COEs	<ul style="list-style-type: none"> View Create eCOE Create Paper COE (New) 	<ul style="list-style-type: none"> View Enter & Edit Communication Events 	View all except Communication Events and INA/ILP reports	View all reports	N/A	View	View	N/A
Designated SEA Reviewer	Manage Region/DFD's COEs	<ul style="list-style-type: none"> View View COE Review Log 	<ul style="list-style-type: none"> View Enter & Edit Communication Events 	View all except Communication Events and INA/ILP reports	View all reports	N/A	View	View	N/A
Data Specialist	Manage owned COEs	<ul style="list-style-type: none"> View Create Paper COE View COE Review Log Print Bulk COEs 	<ul style="list-style-type: none"> View Enter & Edit Communication Events Enter & Edit Services Enter & Edit Enrollments Enter & Edit Course History Resolve duplicate child(ren) records 	View all reports	View all reports	N/A	View	View	View, Enable/Disable, and Add Services

This document is targeted towards management for deciding which roles to assign to staff.

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	Workbench	COE	Children	Child Reports	Data Monitoring Reports	SSDP Reports	Resources	Schools	System	
USER ROLE	Regional User Approver	Manage user account requests	View	• View • Enter & Edit Communication Events	View all except Communication Events and INA/ILP reports	View all reports	N/A	View	View	• Manage User Accounts • View Login Audits
	I&R Manager	N/A	• View • View COE Review Log • Print Bulk COEs	• View • Enter & Edit Communication Events • Resolve duplicate child(ren) records	View all except INA/ILP Report	View all reports	N/A	View	View	• View Login Audits • View Services
	Program Manager	N/A	• View • Print Bulk COEs	• View • Enter & Edit Communication Events	View all except Communication Events Report	View all reports	View all reports	View	View	• View Login Audits • View, Enable/Disable, and Add Services
	Regional Administrator	N/A	• View • View COE Review Log • Print Bulk COEs	• View • Enter & Edit Communication Events • Resolve duplicate child(ren) records	View all except Communication Events Report	View all reports	View all reports	View	View	• View Login Audits • View, Enable/Disable, and Add Services